



Missouri TSA Officer Candidate Filing Form
State Officer filing forms are due to the State Advisor
January 10, 2003

Send Completed Application To: **Doug Miller**
Missouri TSA Advisor
Missouri Department of Elementary and Secondary Education
PO Box 480
Jefferson City, MO 65102-0480

Student Name _____ Parent/Guardian name: _____
Date of birth: _____ Social Security #: _____
School: _____
School Address: _____
School City/State/Zip: _____
School Phone: _____
School Principal Name: _____
School Principal Email Address: _____
Chapter Advisor: _____ Chapter Advisor Home Phone: _____

Home Address: _____
Home City/State/Zip: _____
Home Phone: _____
Home Email Address: _____

(Circle your choice below)

State Office selection:	Pres	Vice pres	Sec	Trea	Rep	Sgt Arms	
Year in School:	6	7	8	9	10	11	12
Polo Shirt size:	S	M	L	XL	XXL		

Age: _____ Sex: _____ Grade Point Average (4 point system): _____

Please list Technology Education courses that you have taken, or that you are currently taking:

What is your career objective? _____
Hometown newspaper: _____
Newspaper's address: _____
What chapter and state offices have you held? _____

List your personal experiences:

Public Speaking	_____ Yes _____ No	Writing news stories	_____ Yes _____ No
Committee work	_____ Yes _____ No	Chapter Contests	_____ Yes _____ No
Parliamentary Procedure	_____ Yes _____ No	Held non-TSA office(s)	_____ Yes _____ No

List Leadership Awards: (TSA first)

Does your advisor agree to assist you in the travel responsibilities of this office? Yes _____ No _____



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Please explain why you would like to be a Missouri TSA State Officer in the space below.

**ATTACH
PHOTO
HERE
TSA BUSINESS DRESS
REQUIRED**

CANDIDATE'S SIGNATURE



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Missouri TSA State Officer Qualifications and Screening Procedures

Missouri TSA officers are to be elected by majority vote of the voting delegates at the state conference and consist of President, Vice-President, Secretary, Treasurer, Reporter, and Sergeant-at-Arms. All (9) Missouri TSA district representatives are elected by their respective districts and approved by the executive board to be presented to the general assembly in conjunction with the above-mentioned state officers. Individuals elected, as a state TSA officer will hold office until the close of the next state conference.

Candidates are allowed a specific amount of time for campaign speeches at the second General session and must follow specific campaign regulations. No posters, banners, etc., may be adhered to the walls of the conference hotel. Campaign materials (buttons, pins, pencils, pamphlets, etc.) are allowed pending approval by the State Advisor; however, candidates are responsible for ensuring the handout materials do not cause litter or safety problems. Prior to the conference and at the conference, no campaigning may occur before meeting with the Missouri TSA State Advisor at the State conference candidates orientation meeting.

MISSOURI TSA STATE OFFICER QUALIFICATIONS

- No more than three members in good standing from the same chapter delegation may compete for any state office in the same year.
- Only current members in good standing of TSA are eligible for a state office.
- Candidates must be holding, or have held, and elected chapter/state delegation office.
- A student cannot be elected to a state office during his or her senior year.
- A TSA member must have completed the eighth grade to be qualified for state office.
- A candidate may seek only one office, including state officer positions for any other state student organization unless approval or special permission by all related parties.
- A candidate should have a thorough knowledge of parliamentary procedure and must have read the Missouri TSA Constitution and Bylaws.
- A candidate must be a member of TSA for at least one year prior to seeking a state office.
- All candidates should have the ability to express opinions, make decisions, and be neat in business like appearance.
- All candidates should read carefully the section in the Missouri TSA Bylaws on state officers qualifications and duties, and specifically, the responsibilities of the office they seek.
- No individual may serve more than one term in the same state office.
- Candidates must attend all state officer candidate meetings at the state conference (check conference program for time and place). Failure to attend all candidate meetings may result in disqualification.
- One (1) photo of the candidate in Official TSA Business Dress (upper torso only) must be submitted along with a completed "State Officer Candidate Filing Form". Photos may be published as state candidate information.

MISSOURI TSA STATE OFFICER CANDIDATE SCREENING PROCEDURE

- Candidates must complete the "Missouri TSA Officer Candidate Filing Form" and submit it to the state advisor by January 10, 2003.
- State Advisor will be responsible for selecting a screening committee to check each candidate's qualifications and to interview the candidate for the purpose of determining his or her capabilities to serve as a state officer in his or her desired office.
- Chapter advisors and officer candidates are directly notified of eligibility by the state advisor within two (2) weeks following the completion of the state officer interviews.
- Candidates must attend the state officer candidate orientation meeting held at the state conference. (Do not wear official TSA attire to this meeting)
- Newly elected officers must attend an orientation meeting immediately following the awards ceremony at the state TSA conference.
- Newly elected officers must attend all required meetings.



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State Officer Training

June 3-6, 2003 – Windemere Baptist Conference Center, Roach, MO
Travel, lodging and meals for State Officers and one advisor will be reimbursed.

National TSA Conference

June 20-24, 2004 Nashville, TN
Missouri TSA will reimburse registration while the officer and school are responsible for travel expenses. Officers will be lodged with their respective school.

Missouri ACTE Summer Conference (Optional)

July 21-24, 2003 – Springfield Missouri
Officer and School are responsible for expenses and registration.

Missouri TSA Fall Leadership Connections Conference

October 2-4, 2003 – Osage Beach
Missouri TSA will reimburse registration while the officer and school are responsible for travel expenses. Officers will be lodged with their respective school.

State Officer Leadership Team Meeting

November 7, 2003 – Jefferson City
Travel, lodging and meals for State Officers and one advisor will be reimbursable.

State Officer Leadership Team Meeting

January 23, 2004 – Jefferson City, MO
Travel, lodging and meals for State Officers and one advisor will be reimbursable.

Missouri TSA State Conference

April 1-3, 2004 – Central Missouri State University, Warrensburg, MO
Missouri TSA will reimburse registration while the officer and school are responsible for travel expenses. Officers will be lodged with their respective school. Officers are encouraged to limit the number of events they participate in due to the demands of the leadership team during the conference.



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STUDENT'S STATEMENT

I, _____, have read and understand the qualifications of Missouri TSA State officers and realize the duties of the office which I am seeking. If elected, I agree to be present and to participate in all TSA activities during my term of office. I agree to attend Both Executive Board meetings during the year, if requested. If elected, I further agree to fulfill my duties to the best of my abilities.

I certify that I am a member in good standing of the _____ chapter association. Please attach your resume to this filing form.

Candidate's Signature

ADVISOR'S STATEMENT

I recommend _____ for a state office in the Missouri Association of the Technology Student Association. I agree to assist the student in any way required by his/her office.

Advisor's Signature

PARENT'S STATEMENT

We are willing for our son/daughter to be a state officer in the Missouri Association of the Technology Student Association should he/she be elected. We realize not only that additional time and effort will be required of our child in this position, but also that travel in and out of the region and state during the year may be required. We will cooperate with our child and Missouri TSA in fulfilling his/her responsibilities.

Parent's Signature

PRINCIPAL'S STATEMENT

I recommend _____ for a state office in the Missouri Association of the Technology Student Association. I believe he/she is capable of maintaining his/her academic work while fulfilling the responsibilities of this position.

Principal's Signature